

**AGENDA MANAGEMENT SHEET**

**Name of Committee** Resources, Performance and Development Overview and Scrutiny Committee

**Date of Committee** 4 September 2007

**Report Title** Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

**Summary** The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

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No.

**Would the recommended decision be contrary to the Budget and Policy Framework?**

**Background papers** None

**CONSULTATION ALREADY UNDERTAKEN:-** Details to be specified

- Other Committees  .....
- Local Member(s)  County wide
- Other Elected Members  .....
- Cabinet Member  .....
- Chief Executive  .....
- Legal  David Carter - reporting officer
- Finance  .....
- Other Strategic Directors  .....
- District Councils  .....

- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION NO**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

## Agenda No

# Resources, Performance and Development Overview and Scrutiny Committee - 4 September 2007.

## Items for Future Meetings

### Report of the Strategic Director of Performance and Development.

#### Recommendation

That the Committee comment on/note the items.

## 1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

## 2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Director Responsible	Date to be reported back to Committee or action undertaken
9.1.07			
	At future meeting, unions be invited to attend to discuss absence management with Members	Bob Perks/P&D	TBA
27.2.07			
	Report on progress as a result of introduction of measures to improve recruitment practice.	Bob Perks/P&D	4.9.07
	Report required on Members' use of laptops	Tonino Ciuffini/R	TBA
	Report on savings in the printing budget	David Carter/P&D	TBA
24.4.07			
	Future meeting to be held at one-stop shop in Atherstone	Kushal Birla/ Pete Keeley	13.11.07?

	Further reporting on absence management required with focus on hot and cold spots	Bob Perks	TBA
	Demonstration of HRMS for committee members	Dave Clarke	TBA
	Trade unions be invited to future meeting when absence management discussed. (See 9.1.07 above)	Bob Perks	TBA
19.6.07			
	Briefing about Prince 2 project management	TBA	TBA
	Forward Plan items to be included earlier in the agenda	Pete Keeley	4.9.07

### 3. Provisional Items for Future Meetings

Date	Meeting and Subject	Directorate
13/11/07		
	<b>Development of Customer Access for the County Council</b> – to appraise members of progress regarding the customer access agenda, the Customer Service Centre and the Kenilworth One Stop Shop.	Performance & Development
	<b>Performance and Development Directorate and Resources Directorate Half Year Reports 2007-2008</b> – The reports will summarise the performance of the two Directorates for the half year.	Performance & Development & Resources
	<b>Performance and Development and Resources Directorates and other services 2008/2009 Budget Pressures and Capital Bids</b> Reports detail the 2008/09 budget pressures for the Resources Directorate and the funding identified so far to help meet them	Performance & Development & Resources
	<b>2007/2008 Efficiency Savings</b> Report outlines the progress the Performance and Development and Resources Directorates have made to date in delivering the 2.5% efficiency savings required as part of the 2007/2008 budget.	Performance & Development & Resources
	<b>Debt Recovery Update</b> Update on debt recovery performance since March 2007 including annual statistics.	Resources

**4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.**

<b>Date</b>	<b>Subject</b>	<b>Key Decision?</b>	<b>Directorate</b>
06/09/2007	Market Development - Future Care Accommodation (Site Options) [ ] (EXEMPT)	Yes	Adult, Health and Community Services
06/09/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 6th September 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
06/09/2007	2008/09 Medium Term Financial Planning and Budget Process [The report proposes a medium term financial planning and budget process for the County Council]	No	Resources
06/09/2007	2007/2008 Projected Revenue Outturn Quarter 1 [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2007/2008 Revenue Budget and forecast spending.]	No	Resources
06/09/2007	2007/2008 Project Capital Outturn as at Quarter 1 [To inform members of the latest forecast capital programme and to seek any additional approvals required]	No	Resources
27/09/2007	Warwickshire County Council/Warwick District Council Contact Centre Business Case [On 27 June 2006, Cabinet agreed to a business case being submitted on a possible joint Warwickshire County Council and Warwick District Council Customer Service Centre. (deferred from 10 May 2007 and 19 July 2007)]	No	Performance and Development
27/09/2007	Report on the Proposals for the Local Information Networks (LINKs) [It will be a statutory requirement for Local Authorities with social care responsibilities to tender for Host Organisations to support the new LINKs which is currently expected to start in April 2008. This report provides information about the role of the Local Authority, LINKs, Others and Host Organisation and what money is likely to be made available to the LA. It considers what the LA needs to put in place for the tendering arrangements.]	No	Performance and Development
27/09/2007	Delivering the Customer Service & Access Strategy - Funding Options for One Stop Shops in Stratford District (Deferred from 6 September 2007) [This reports sets out the proposed funding options for Warwickshire County Council's participation with Stratford-on-Avon District Council in joint One Stop Shops in Stratford-on-Avon, Alcester and Southam]	No	Performance and Development
27/09/2007	2007/08 to 2009/10 Capital Strategy [For Cabinet to approve the Capital Strategy/recommend to Council if necessary]	No	Resources

Date	Subject	Key Decision?	Directorate
27/09/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 27th September 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
27/09/2007	Modernisation Fund Application - Support for Value for Money and the LAA [An outline of the costs of undertaking the Value for Money Reviews approved as part of the 2007/08 budget and corporate financial support for the LAA.]	No	Resources
27/09/2007	Formula Grant Consultation - WCC Response [To outline for members the options for changing formula grant distribution for the period of the next Comprehensive Spending Review 2008/09 to 2010/11 and to agree the County Council's response.]	No	Resources
27/09/2007	Service Value for Money Assessments 2007/08 [To provide members with the detailed corporate Value for Money Assessments for 2007/08.]	No	Resources
27/09/2007	Disposal of Former Leyland School Site [DEFERRED FROM 19 JULY] [Having previously closed Leyland School on merging the SEN schools in Nuneaton/Bedworth into the new Oakwood School, confirmation is sought that disposal of the site can now proceed.]	Yes	Resources
27/09/2007	Potential WCC involvement in new Civic Centre, Atherstone DEFERRED TO 18/10/07 [The Cabinet are asked to agree the extent to which WCC will, potentially, be a part of and financially contribute to a new Civic Centre in Atherstone with NWBC]	No	Resources
27/09/2007	Carbon Reduction Commitment - Consultation Response [To respond to a Government consultation surrounding a proposed carbon trading scheme The Carbon Reduction Commitment (CRC). The CRC is a new scheme, announced in the Energy White Paper 2007, which will apply mandatory emissions trading to cut carbon emissions from large commercial and public sector organisations (including supermarkets, hotel chains, government departments, large local authority buildings) by 1.1 MtC / year by 2020.]	No	Resources
27/09/2007	Potential WCC involvement in new Civic Centre, Atherstone [The Cabinet are asked to agree the extent to which WCC will, potentially, be a part of and financially contribute to a new Civic Centre in Atherstone with NWBC. Deferred from 27 Sept]	No	Resources
18/10/2007	The Council's Approach to Locality Working [To summarise the consultation with elected members and others in relation to the proposed approach to Locality Working set out in the Cabinet Report dated 10th May 2007]	No	Performance and Development
18/10/2007	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development

Date	Subject	Key Decision?	Directorate
18/10/2007	Pay and Conditions Review [The Cabinet will be asked to approve proposals following consultation with employees and Trade Unions] (EXEMPT)	Yes	Performance and Development
18/10/2007	Alcohol and Young People [The Children, Young People and Families OSC undertook a scrutiny review to ensure that there are a range of mechanisms within Warwickshire to educate and divert young people away from alcohol misuse and its related consequences]	No	Performance and Development
18/10/2007	Demand for School Meals Review [The Children, Young People and Families OSC and the Resources, Performance and Development OSC established a joint scrutiny panel to examine the position of the schools meals service (under county caterers) and to develop options for the future development of the service]	No	Performance and Development
18/10/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 18th October 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
15/11/2007	Voluntary and Community Sector Strategy [DEFERRED FROM 9 SEPTEMBER [This report summarises progress in implementing the Council's strategy for working with the Voluntary and Community Sector]	No	Performance and Development
15/11/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -15th November 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
15/11/2007	LAA Monitoring [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2006/2007 LAA pooled resources..]	No	Resources
15/11/2007	2008/09 to 2010/11 Capital and Revenue Spending Proposals [To inform members of the spending proposals for 2008/09 to 2010/11 coming forward from directorates.]	No	Resources
15/11/2007	Mid-Year Efficiency Savings Update and Annual Efficiency Statement [To provide members with the summary of Directorates progress on delivering the 2.5% efficiency savings included in the 2007/08 and to update the 2007/8 Annual Efficiency Statement for submission to the DCLG.]	No	Resources
15/11/2007	2007/2008 Projected Revenue Outturn - Quarter 2 [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2007/2008 Revenue Budget and forecast spending.]	No	Resources

Date	Subject	Key Decision?	Directorate
15/11/2007	2007/2008 Projected Capital Outturn - Quarter 2 [To highlight key issues of spending, resourcing and the associated service implications of variations to the 2007/08 to 2009/10 Capital Programme.]	No	Resources
06/12/2007	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development
06/12/2007	Home Care Services for People in Warwickshire -Report of the Members Working Group [To consider the report of the Member Working Group on Home Care and the views of the Adult & Community Services OSC]	No	Performance and Development
06/12/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet - 6th December 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	Yes	Resources
20/12/2007	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development
20/12/2007	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -20th December 2007 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
10/01/2008	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development
10/01/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -10th January 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
31/01/2008	Programme of Items for Consideration by the Cabinet [A report containing details of items for decision by the Cabinet in the forthcoming three months]	No	Performance and Development



Date	Subject	Key Decision?	Directorate
31/01/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -31st January 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
21/02/2008	Business Case for One Stop Shop in Leamington Spa (Deferred from 10 May 2007 and 19 July) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa. ]	No	Performance and Development
21/02/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -21st February 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources

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June 2007